

VISITING VESSEL REQUEST FORM: DETAILS AND CONDITIONS FOR BERTHING

The following details must be provided, and conditions for berthing at the ANMM agreed to and complied with five working days prior to berthing.

Name of Vessel:

Description of Vessel:

Dimensions of Vessel):

- Length:
- Beam:
- Draught:
- Displacement:

Purpose of visit:

Requested duration and period of stay:

Note: Any unapproved extension will result in berthing charges being applied at a commercial rate.

Master:

Owner's Representative:

Position:

Contact Number (24 hours):

Crew list (attach list if insufficient space):

Public Liability Policy Details:

Local Agent (if applicable):

While at a berth at the ANMM the visiting vessel and its crew and visitors must comply with the following:

Insurance

No visiting vessel will be allowed to berth at the ANMM unless it is covered by public liability, marine all risks, and other insurances, as appropriate, for the vessel and its use.

Certificates of currency for these insurances are to be provided and attached to this document.

WH&S

All crew are to comply with the ANMM's environmental and workplace health and safety rules while at the berth or elsewhere on the museum's site. In particular;

- footwear must be worn at all times when on the site;
- all work aloft must be undertaken with an approved harness;
- no knives are to be carried or worn ashore; and,
- no work is to be undertaken without the prior approval of the Museum Liaison Officer.

The ANMM will provide a site contractor induction for the master and crew to complete prior or immediately after the vessel arrives. This is to be completed prior to undertaking any work or activity on ANMM premises.

Advertising and Commercial Operations

No publicity, advertising, launch, media or other events are to be promoted or held except as authorised in writing by the ANMM.

Crew Access:

Crew access during normal museum opening hours is unrestricted. After-hours access will be via the Security Control Room at the rear of the museum. For access after 2300 prior arrangements are to be made with ANMM's Security Manager or access will be refused.

The Crew & Private Visitors:

The vessel's master or owner's representative, as nominated above, will be held responsible for the behaviour and actions of the crew, and private visitors, while they are on ANMM's premises.

The ANMM is an agency of the Commonwealth government, a national collecting institution, and a museum that is open to the visiting public 364 days every year.

Any behaviour or actions by a member of the crew, or by a private visitor to the vessel, that may adversely impact on the museum's reputation will not be tolerated, eg, drinking alcohol, swearing, abuse, and/or any action that may make the visitors to the museum feel threatened or unwelcome in any way.

Public Access:

The condition of berthing at the museum will be that the general public visiting the museum will be able to board the vessel during museum hours and via a museum ticket.

The times for such visits are to be agreed before the approval to berth at the ANMM is given.

Failure to provide public access, as agreed, will result in the approval to berth being withdrawn and a requirement for the vessel to move from the ANMM's berth.

Power:

240v single phase power supply is available at each berth. 3 phase 415v power is available at selected berths. All power is protected by an earth leakage device. Any difficulties connecting with or the reliability of the supply should be reported immediately. No adjustments or alterations are to be made to the electrical services provided and all leads and/or appliances connected to the ANMM's supply are to be tested and tagged. Load requirements will also need to be discussed with the Fleet Manager in conjunction with the Facilities Electrician.

Water:

Fresh water is available at all berths. Vessels are required to supply their own hoses. No connection is to be made to the fire service.

Air:

Compressed air is available from various locations and may be provided upon request depending on berth and proposed use.

Ablutions:

Shore based ablutions are available for use by the crew of a visiting vessel.

Gangways, Lines and Fenders

Visiting vessels are to provide and tend all their own gangways, lines and fenders unless prior arrangements have been made with the Manager, Fleet Services.

Bunkering and Waste

No overboard waste discharge or bunkering is permitted within the ANMM's water lease, or at an ANMM berth.

Visiting vessels are required to make their own arrangements for the removal of solid or liquid waste, and are not to use the ANMM's bins.

Waste disposal vehicles will only be provided access outside opening hours, and must be escorted by a Security Officer. Access is by prior arrangement with the ANMM's Security Manager.

Delivery & Private Vehicles

No delivery vehicles are permitted on the wharves during public opening hours, ie, between 0930 and 1700.

For deliveries, and other vehicle access, prior arrangements must be made with the Security Manager.

No on-site parking is available.

Commercial parking stations are available nearby at the Novotel and Casino.

Enquiries

Mr. Scott Grant, ANMM Fleet Manager

scott.grant@sea.museum

Mr Jeff Hodgson Assistant Manager Fleet Services

jeff.hodgson@sea.museum

ANMM phone number

02 9298 3777

I have read the aforementioned instructions and operational arrangements and agree to abide by them. I understand that the ANMM through the Fleet Manager can revoke a berthing approval due to non compliance at any time during a period of stay.

Vessel Master's Name

Vessel Master's Signature

Witness's Name

Witness's Signature

Date: